

WAC 192-110-005 Applying for unemployment benefits—General.

- (1) **How do I apply for benefits?** You may apply for benefits by:
- (a) Using the department's online services; or
 - (b) Calling the unemployment claims center; or
 - (c) If you have a physical or sensory disability, or are in unusual circumstances that make filing by telephone or internet difficult, the commissioner may authorize other methods of applying for benefits.
- (2) **When can I apply?**
- (a) You may apply online using the department's online services at any time.
 - (b) You may apply by telephone (excluding state holidays) during the days and hours designated by the department.
- (3) **What information am I required to provide?** The minimum information needed to process your application is your:
- (a) Legal name; and
 - (b) Social Security account number.
- You should also be prepared to provide the names, addresses, dates worked, and reasons for job separation for all of your employers during the past eighteen months. Other information may be required in individual circumstances.
- (4) **Will I receive benefits immediately?** The first week you are eligible for benefits is your waiting week. You will not be paid for this week. However, you must file a claim for this week before we can pay you any benefits for future weeks.

[Statutory Authority: RCW 50.12.010 and 50.12.040. WSR 16-21-013, § 192-110-005, filed 10/7/16, effective 11/14/16; WSR 15-02-051, § 192-110-005, filed 1/5/15, effective 2/5/15; WSR 07-22-055, § 192-110-005, filed 11/1/07, effective 12/2/07. Statutory Authority: RCW 50.20.010 and 50.12.040. WSR 99-08-073, § 192-110-005, filed 4/5/99, effective 5/6/99.]